

The Banff School Admission Policy

Admission to The Banff School is based on results of entrance exams, and for students in grades K-12, previous school records and recommendations. No one factor is more important than another.

We will carefully examine the complete file on each applicant and select students who will be able to succeed at Banff and contribute to the life of the school. No specific type of student is sought; each individual is considered for his or her accomplishments as well as potential. We seek diversity in the class and want students with different abilities and skills – academic, musical, artistic, athletic. The Banff School seeks a diversified student body and welcomes applicants of any race, color, or creed.

While the school is prepared to help a student adjust, our school cannot handle a child with a serious problem effectively.

Admission Procedures:

_____ A completed and signed application form, a most recent photo must be attached, a copy of the child's birth certificate, and a non-refundable fee of \$200.00 must be submitted.

_____ First Grade – Twelfth Grade After your application has been received; a test date will be arranged. At time of testing, supply the following: transcript, report cards from previous 2 years, and results from standardized tests for the past two years. For preschool-5th grades: one confidential teacher recommendation form and for grades 6-12th: 2 confidential recommendation forms from the math and English teachers. A call will be made to a school administrator. Please include a copy of the student's Immunization Record.

_____ A personal interview with the applicant and one or both parents/guardians may be requested following the completion of the application, testing and receipt of transcripts.

_____ Following a review of the above information by the Admissions committee, parents will be notified concerning acceptance.

_____ Upon acceptance of the applicant, enrollment and technology fees will be due. These fees are not refunded. The Banff School reserves a space for accepted students upon receipt of the enrollment and technology fees and accompanying documents.

Regulations and Procedures

- Applications are reviewed and accepted on a continuous basis dependent upon availability.
- Enrollment is understood to be for the full year. A non-refundable enrollment and technology fee is due at the time of acceptance. The first tuition payment is due June 5th, the remainder to be paid in monthly installments with the last payment being April 5th. Tuition is the same each month regardless of any absences or holidays. Tuition payments are non-refundable, nor applicable. No student will be permitted to take final exams, nor will grades be released unless an account has been paid in full.
- A student who fails to meet the school's academic or citizenship standards may be asked to withdraw at any time.
- Continued enrollment from one grade to the next is not automatic, but is subject to the student's progress and response to the School environment.
- In order to protect the health and safety of the student, the School must be informed in a statement accompanying this application of any restrictions, which should be placed upon the student's participation in sports and other activities. Each student must have a physical exam and certain immunizations in accordance with state requirements. It is not the responsibility of the School to provide medical insurance; each student must be adequately covered by the parent/guardian.
- Regular attendance is essential to the satisfactory completion of the academic program. Every child is expected, except in the case of illness or for other urgent reasons, to start school on the opening day of each term and to remain in regular attendance until the closing day.